

**Minutes of the Meeting of Broadhempston Parish Council**  
**Thursday 13 June 2024**

Present: Cllrs Goddard (Chair), Bamford, Miles, Stevens, Widger.

Also present: 1 member of public  
 Cathy Aubertin (Clerk)

No	Subject	
2024/25/037	The Chair will open the meeting and receive apologies.	Cllr Goddard opened the meeting at 7.30pm. Apologies were received from Cllrs Wright and White.
2024/25/038	To declare any interests at this meeting.	None.
2024/25/039	Approval to consider, amend as agreed by the Council, and approve the minutes of the following meeting: <ul style="list-style-type: none"> <li>• 9 May 2024 – annual meeting of the Parish Council.</li> <li>• 9 May 2024 – monthly meeting.</li> </ul>	<b><i>It was RESOLVED to approve the minutes.</i></b>
2024/25/040	<p><u>Public question time:</u> a period of 10 minutes will be allowed for members of the public to ask questions or make comments regarding the work of the Council or other items that affect Broadhempston.</p> <ul style="list-style-type: none"> <li>• District Councillor report.</li> <li>• County Councillor report</li> <li>• Parish Councillor reports</li> <li>• Parish Lengths-man work.</li> </ul>	<p>Report provided by County Cllr Sarah Parker-Khan ahead of the meeting.</p> <p>Cllr Bamford reported that he had talked to a councillor at Buckfastleigh PC about how they were able to fund a new play area. The response was that Buckfastleigh is a more deprived area, plus it is in a catchment area for landfill site, so funding is more readily available. It was also advised that the PC should talk to parishioners and increase precept to generate match funding for grant applications.</p>
2024/25/041	<p>To consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• <a href="#">24/00731/FUL   Change of use of stable building into a holiday letting unit   Swallows Rest</a></li> </ul>	<b><i>It was RESOLVED to not object to the application.</i></b>

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	<p><a href="#">Woodland Ashburton</a>  <a href="#">Devon TQ13 7LW</a>  <a href="#">(teignbridge.gov.uk)</a></p> <ul style="list-style-type: none"> <li>• <a href="#">24/00788/FUL   Redevelopment of 4no. new industrial units following a fire which raised them to the ground. Proposal for 12no. shipping containers as storage   Bow Mill Industrial Units Totnes Devon TQ9 6AT (teignbridge.gov.uk)</a></li> </ul>	<p><i>It was RESOLVED to support the application.</i></p>
<p>2024/ 25/042</p>	<p>To consider signage to the car park.</p>	<p>It was noted that the current sign is covered with a shrub.  <b>The clerk will contact the homeowner to ask that the shrub be cut back.</b>  It was thought that raising the height of the current signs by 3ft so that they are more easily seen would help motorists.  <b>Cllr Stevens will have a look at the height of the current posts and report back on what work will be required to raise the height.</b></p>
<p>2024/ 25/043</p>	<p>To confirm arrangements for the community skip on 6 July, 7.30 - 11.30am.</p>	<p><b>The clerk will advertise the availability of the skip, together with list of permitted items, and the requirement for users to show a proof of address in Broadhempston on Facebook.</b>  <b>As the clerk will be on leave for the two weeks leading up to 6 July, councillors are asked to like and comment on the post in those two weeks to keep it near the top of the Facebook feed.</b></p> <p><b>Councillors will be present to check that users reside in the parish and that restrictions are adhered to as follows:</b>  <b>Cllr White 7.30 - 9.30am</b>  <b>Cllr Widger 7.30 - 8.30am</b>  <b>Cllr Bamford 8.30 – 10.30am</b>  <b>Cllr Wright 9.30 - 10.30am</b>  <b>Cllr Goddard 10.30 - 11.30am</b>  <b>Cllr Miles 10.30 - 11.30am</b></p> <p><b>Cllr Wright will source and put out cones to keep an area clear for the skip.</b></p> <p><b>Cllr Goddard will put out the PC blackboards.</b></p> <p><b>Cllr Wright will laminate a couple of copies of the list of permitted items for use by all councillors on the day.</b></p> <p><b>Cllr Bamford will provide hi-vis tabards.</b></p>

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2024/ 25/044	To review Financial Regulations, in accordance with advice from NALC.	<b><i>It was RESOLVED to approve the regulations. The clerk will publish on the website.</i></b>
2024/ 25/045	To consider the Consultation on Planning Application Validation Guides.	No comments to be submitted.
2024/ 25/046	To consider whether to support the Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill.	<b><i>It was RESOLVED to support the bill. The clerk will advise Lord Foster.</i></b>
2024/ 25/047	To consider nominating a councillor to be a Trustee for Broadhempston Relief in Need charity.	<b><i>It was RESOLVED that Cllr Goddard be nominated for this. The clerk will advise Broadhempston Relief in Need.</i></b>
2024/ 25/048	To consider the issue of overgrown hedges on Daniel's Lane (from the Coppa Dolla to Houndhead Road)	<b>The clerk will remind parishioners that hedges should be kept cut back where they meet the highway and advise that these may be reported to Devon County Council for enforcement action.</b>  <b>In respect of the hedge which resulted in a complaint, Cllr Widger will talk to the household.</b>  Concern was further raised about dog waste in Small Park Lane. <b>The clerk will remind parishioners that dog waste should be picked up and advise that there is a particular problem at Small Park Lane.</b>
2024/ 25/049	To consider the co-option of a new councillor.	<b>The clerk will advertise the vacancy.</b>
2024/ 25/050	To consider the invite to join the Rural Villages Services Group from the Rural Services Network.	<b><i>It was RESOLVED to not proceed with this.</i></b>
2024/ 25/051	To consider paying for an additional valuation of land at Kings Close Field in order to proceed with the village square project.	<b><i>It was RESOLVED to request that the valuation be undertaken. The clerk will advise Teign Housing and ask long the valuation be valid for.</i></b>
2024/ 25/052	Climate change emergency: <ul style="list-style-type: none"> <li>To consider feedback from the working group.</li> </ul>	It was noted that a recent informal meeting had been held with the Climate Change Officer from Teignbridge District Council, who is keen to help the Climate Action Group in progressing.
2024/ 25/053	Open spaces update: <ul style="list-style-type: none"> <li>Small playing field</li> </ul> Consider whether to repair basketball/netball post mesh	<b>The clerk will ask Andrew Marlton if he can cover the mesh with a piece of marine ply, painted white.</b>

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	<ul style="list-style-type: none"> <li>• Easterways play area</li> <li>• Headlands</li> <li>• Kings Close Field.</li> <li>• Community Orchard.</li> <li>• Allotments</li> <li>• Car Park.</li> </ul>	<p><b>The clerk will arrange for an allotment inspection to be undertaken by the allotment working group.</b></p> <p><b>The clerk will obtain proof of ownership from the Land Registry.</b></p>
2024/25/054	<p>Finance:</p> <ul style="list-style-type: none"> <li>• To agree payment of accounts.</li> </ul>	<p><b><i>It was RESOLVED that payments should be approved.</i></b></p> <p><b>Clerk to make payments.</b></p>
2024/25/055	<p>Clerk's report:</p> <ul style="list-style-type: none"> <li>• Review of actions in previous minutes.</li> <li>• To consider the invite from TDC to the Planning Parish Council Forum on 18/ 19 June 2024.</li> <li>• Update in respect of road warden chapter 8 training.</li> <li>• Clerk on leave 20 June – 5 July 2024.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Display window at the community shop – Cllr Goddard.</b></li> <li>• <b>Cllr Miles to complete the road warden training and advise clerk when done.</b></li> <li>• <b>Cllr White to look at re-erecting the toddler swing with Andrew Marlton.</b></li> <li>• <b>A small working party is required to clear the drains around the perimeter of the tarmac area in the play area. Cllr White will organise on WhatsApp.</b></li> <li>• <b>Purchase stickers for the PC blackboards – Cllrs Goddard and Wright.</b></li> </ul> <p>It was thought the Cllr Wright may be able to attend one of the sessions.</p> <p><b>Cllr Wright to confirm.</b></p> <p><b>Although the clerk cannot attend in person, she will listen to one of the sessions.</b></p> <p><b>The clerk has sourced Chapter 8 training locally but is awaiting confirmation from Devon County Council that the training is acceptable to them. If and when this is confirmed training can be arranged when all volunteers have completed the initial on-line training.</b></p>
2024/25/056	<u>Public question time.</u>	No further questions.
2024/25/057	To note the date of the next meeting: <b>Thursday 11 July 2024.</b>	This was noted and the meeting closed at 8.45pm.

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