

**Minutes of the Meeting of Broadhempston Parish Council**  
**Thursday 11 July 2024**

Present: Cllrs Goddard (Chair until 7.45pm), Cllr Wright (arrived and chaired from 7.45pm) Bamford, Miles, Stevens, White.

Also present: 1 member of public  
District Cllr Paul Parker  
Cathy Aubertin (Clerk)

No	Subject	
2024/25/058	The Chair will open the meeting and receive apologies.	Cllr Goddard opened the meeting at 7.30pm. Apologies were received from Cllrs Wright (until 7.45pm) and Widger and District Cllr Daws.
2024/25/059	To declare any interests at this meeting.	None.
2024/25/060	Approval to consider, amend as agreed by the Council, and approve the minutes of the following meeting: <ul style="list-style-type: none"> <li>13 June 2024.</li> </ul>	<b><i>It was RESOLVED to approve the minutes.</i></b>
2024/25/061	<u>Public question time:</u> a period of 10 minutes will be allowed for members of the public to ask questions or make comments regarding the work of the Council or other items that affect Broadhempston. <ul style="list-style-type: none"> <li>District Councillor report.</li> <li>County Councillor report</li> <li>Parish Councillor reports</li> <li>Parish Lengths-man work.</li> </ul>	A member of public thanked the council for the community skip and the councillors for being on hand to help on the day.  District Cllr Parker reported that the council's leader will be resigning, having been elected as an MP.  Email from County Cllr Parker-Khan circulated to councillors ahead of the meeting.  <b>Cllr White will collect the parish chest from the local resident who currently has it.</b>
2024/25/062	To consider the following planning applications: <ul style="list-style-type: none"> <li><a href="#">24/00857/LBC   Proposed thermal improvement of the existing windows and glazed doors by replacement of the single glazing with slimline thermal double</a></li> </ul>	<b><i>It was RESOLVED to support the application. Clerk to advise TDC.</i></b>

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	<a href="#">glazing units   High Barn Torbryan Devon TQ12 5UW</a> <a href="http://teignbridge.gov.uk">teignbridge.gov.uk</a>	
2024/25/063	To review the community skip scheme.	It was felt that the scheme was received well. It was noted that, in future, the amount of waste from each parishioner should be limited so that earlier parishioners don't fill the skip before everyone has a chance to use it. It was also felt that it might be worth getting a separate metal skip so that it can be recycled or generate income. <b>Clerk to contact local waste organisation to see if they can offer a service in future.</b>
2024/25/064	To consider the submission of a planning application for additional parking bays in Kings Close Field in order to progress the village square project.	<b>It was RESOLVED THAT Cllr Wright will talk to a local architect to see if he is able to assist with this. If he isn't able to help another architect will be approached.</b> <b>The clerk will arrange a meeting of the working group once the planning application is in progress.</b> <b>The names of two parishioners who are interested in joining the working group were given to the clerk, who will invite them to the next meeting.</b>
2024/25/065	Update in respect of co-opting a new councillor.	<b>Cllr White to discuss with possible interested candidate.</b>
2024/25/066	Climate change emergency: <ul style="list-style-type: none"> <li>To consider feedback from the working group.</li> </ul>	The next meeting will take place on Tuesday 16 July 2024.
2024/25/067	Open spaces update: <ul style="list-style-type: none"> <li>Small playing field Consider what to do about the broken rocker.</li> <li>Easterways play area.</li> <li>Headlands.</li> <li>Kings Close Field.</li> <li>Community Orchard.</li> <li>Allotments.</li> </ul>	<b>Cllr Wright has emailed Wickstead about the cost of a new spring and is awaiting a response.</b> <b>Cllr White will take the broken elephant home and store it.</b> Councillors thanked the parishioner who kindly cut back the weeds on the steps of the fort. <b>Clerk to email parishioner.</b>  <b>Cllr Wright will put the jubilee tree sign on a taller post.</b>  Some misuse of the orchard has occurred, but the parents of the children have spoken to the culprits. Cllr Wright has mowed the orchard. <b>Clerk to order 'dogs on leads' signs for use at the Orchard.</b>  <b>An inspection of the allotments will be carried out by the working group at 5.30pm Monday 15 July.</b>

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	<ul style="list-style-type: none"> <li>Car Park.</li> </ul>	<p>The clerk is struggling to obtain a deed of ownership from Land Registry.</p> <p><b>She will forward the land registry response to Cllr Wright, who will help.</b></p> <p><b>In respect of the abandoned vehicle in the car park, the clerk will place a note on it and, if that doesn't result in the vehicle being removed, ask on Shout Out Broadhempston for it to be removed.</b></p> <p>Once the deed of ownership has been received, the clerk can proceed with reporting the vehicle to TDC, who will arrange removal.</p>
2024/25/068	<p>Finance:</p> <ul style="list-style-type: none"> <li>To agree payment of accounts.</li> </ul>	<p><b>It was RESOLVED that payments should be approved.</b></p> <p><b>Clerk to make payments.</b></p>
2024/25/069	<p>Clerk's report:</p> <ul style="list-style-type: none"> <li>Review of actions in previous minutes.</li> </ul> <ul style="list-style-type: none"> <li>Update in respect of road warden chapter 8 training.</li> </ul>	<ul style="list-style-type: none"> <li><b>Display window at the community shop – Cllr Goddard.</b></li> <li><b>Cllr Miles and Bamford to complete the road warden training and advise clerk when done.</b></li> <li><b>Cllr White to look at re-erecting the toddler swing with Andrew Mariton.</b></li> <li><b>A small working party is required to clear the drains around the perimeter of the tarmac area in the play area. Cllr White will organise on WhatsApp.</b></li> <li><b>Purchase stickers for the PC blackboards – Cllrs Goddard and Wright.</b></li> <li><b>Car park signage – Cllr Stevens. It was agreed that Cllr Stevens will measure the poles and report back to the PC on what steps need to be taken to increase the height of the signs.</b></li> <li><b>Allotment inspection – agreed above.</b></li> <li><b>Proof of ownership of car park from Land Registry – clerk to update councillors.</b></li> </ul> <p>The clerk has found a local trainer and training will be arranged once Cllrs Bamford and Miles have completed their initial on-line training.</p> <p><b>Clerk to request that DCC resend details to Cllr Miles.</b></p> <p><b>Clerk to clarify the level of funding that will be provided by DCC for chapter 8 training.</b></p>
2024/25/070	<p><u>Public question time.</u></p>	<p>No further questions.</p> <p>It was noted that the footpath from No Place (Appledore) to Denbury &amp; Torbryan needs maintenance.</p> <p><b>Clerk to contact DCC.</b></p> <p><b>Clerk to talk to householder about keeping hedge trimmed back so that the car park sign can be seen on the left-hand side of the entrance to it.</b></p> <p>It was noted that a parishioner wished to arrange some free CPR training in the village.</p>

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		<b>It was felt that this should take place in the spring and that an annual training event should be arranged.</b>
2024/ 25/071	To note the date of the next meeting: <b>Thursday 12 September 2024.</b>	This was noted and the meeting closed at 8.55pm. Cllr Goddard gave her apologies for the next meeting.

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