

**Minutes of the meeting of Broadhempston Parish Council**  
**Thursday 11 January 2023**

Present: Cllrs Wright (Chair), Cunningham, Miles, Stevens, White, Widger.

Also present: 2 members of public  
 District Cllr Parker (until item 2023/24/184)  
 Cathy Aubertin (Clerk)

No	Subject	
2023/24/181	The Chair will open the meeting and receive apologies.	Cllr Wright opened the meeting at 7.30pm. Apologies were received from Cllrs Goddard, Sear, District Cllr Daws and County Cllr Parker-Khan.
2023/24/182	To declare any interests at this meeting.	
2023/24/183	To consider, amend as agreed by the Council and approve the minutes of the following meeting: <ul style="list-style-type: none"> <li>• 14 December 2023.</li> </ul>	<b><i>It was RESOLVED to approve the minutes.</i></b>
<i>The Council adjourned for the following items:</i>		
2023/24/184	<p><b>Public Question Time:</b> A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston which do not form part of the agenda.</p> <p><b>County Councillor Report</b></p> <p><b>District Councillor Report</b></p> <p><b>Parish Councillor Report</b></p> <p><b>Parish Lengths-man Report</b></p>	<p>A member of public asked about using the possible mapping system to help customers of the community shop asking for directions. It was noted that the mapping system could help with this.</p> <p>County Cllr Parker-Khan's report was circulated to councillors ahead of the meeting and forms part of these minutes.</p> <p>Cllr Parker reported that the precept increase for Teignbridge District Council will be 2.99%. He noted that Teignbridge District Council (TDC) had been undergoing a peer review and that it had been felt that the relationships between TDC and town and parish councils could be improved. Findings of the review are on You Tube. Cllr Parker reported that further concerns were raised about the relationship between District Councillors and officers.</p> <p>Cllr Wright thanked everybody involved in putting up and taking down the Christmas tree.</p> <p>Ian Cumberlidge's report was circulated to councillors ahead of the meeting and forms part of these minutes. It was noted that the parish council had now run out of funds to undertake any further lengths-man work until next financial year.  <b>Clerk to advise Ian Cumberlidge.</b></p>

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	<i>The Council reconvened to conduct the following business:</i>	
2023/ 24/185	<p>To consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• <a href="#">23/02177/HOU   Single storey rear extension   Bow Barn Bow Cross Broadhempston Devon TQ9 6AT (teignbridge.gov.uk)</a></li> <li>• <a href="#">23/02203/HOU   Replacement of existing conservatories with solid roofed extensions   Sunnymead Broadhempston Devon TQ9 6BW (teignbridge.gov.uk)</a></li> </ul>	<p>It was noted that this is a single storey version of a previous two storey extension application that had been refused permission. Therefore, concerns about the increased footprint beyond the Class Q area remain.</p> <p><b>It was RESOLVED to not support the application.</b> <b>Clerk to inform TDC.</b></p> <p><b>It was RESOLVED TO support the application.</b> <b>Clerk to inform TDC.</b></p>
2023/ 24/186	To consider the purchase of a sustainable Remembrance Day wreath.	<p>Proposed options were circulated to councillors ahead of the meeting.</p> <p><b>It was RESOLVED that the fourth option, the handmade crochet poppy wreath, was the preference.</b> <b>Clerk to order.</b></p>
2023/ 24/187	To consider the future of the Village Fete.	<p>Concern was raised that there may not be a fete organised by the Fete Committee this year.</p> <p>Councillors were supportive of the suggestion that the fete could be run by the parish council should the fete committee feel unable to do so this year. The matter will be considered further at the Village Hall and Playing Field Trust meeting in February.</p>
2023/ 24/188	To consider future provision of PC website and possible mapping system.	<p>A report was circulated to councillors ahead of the meeting.</p> <p><b>It was RESOLVED that the clerk should proceed with the transfer of the website to Parish On-Line and to include the mapping system.</b></p>
2023/ 24/189	To consider how to deal with litter around Kings Close Field.	<b>It was RESOLVED that councillors would monitor the situation.</b>
2023/ 24/190	To consider the offer of defib community training from Jay's Aim.	<b>It was RESOLVED that the clerk should arrange training and offer to parishioners on Shout Out Broadhempston.</b>
2023/ 24/191	To consider requesting that Devon County Council add signage about a lane in the village not being suitable for high-sided vehicles.	<p>It was noted that, although the matter has been highlighted by the current diversion, it is a permanent concern.</p> <p><b>It was RESOLVED that the clerk should make the request to DCC.</b></p>
2023/ 24/192	<p>Climate change emergency:</p> <ul style="list-style-type: none"> <li>• To consider feedback from the working group.</li> </ul>	<p>Minutes of the meeting were circulated ahead of this meeting. It was noted that the group is currently focusing on the Local Food Map.</p>

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2023/ 24/193	Review of the following policy: <ul style="list-style-type: none"> <li>Internal Control Policy.</li> </ul>	<b><i>It was RESOLVED to agree to the new policy. Clerk to implement and publish.</i></b>
2023/ 24/194	Open spaces update: <ul style="list-style-type: none"> <li>Small playing field</li> <li>Easterways play area</li> <li>Headlands</li> <li>Kings Close Field.</li> <li>Community Orchard.</li> <li>Allotments</li> <li>Car Park.</li> </ul>	<p>Cllr White advised that he has met Andrew Marlton in respect of the fencing and baby swing, both of which need work, and is awaiting a quote for the work to be undertaken.</p> <p>Clerk is meeting a CLT representative on Monday and it is likely that the play area will be reopened.</p> <p>Concern was raised about a skip being placed in the car park without permission from the parish council. The clerk advised that she had contacted the skip provider to ask that the hirer be advised that permission should be sought in future and to request that hazard lights be added to the skip.</p>
2023/ 24/195	Finance: <ul style="list-style-type: none"> <li>To agree payment of accounts.</li> </ul>	<b><i>It was RESOLVED that payments should be approved. Clerk to make payments.</i></b>
2023/ 24/196	Clerk's report: <ul style="list-style-type: none"> <li>Review of actions in previous minutes.</li> </ul>	<p><b>Plan of grass cutting and hedge maintenance – Cllr Wright (now almost complete).</b></p> <p><b>Work to resecure nails in the roof of the fort – Cllrs Wright and Cunningham.</b></p> <p><b>Replacement fencing rail at small playing field – Cllr White (in progress).</b></p> <p><b>Clearing the waste left by previous allotment holder – Cllrs Wright, White, Stevens and Miles. To be done at end of January/ early February.</b></p> <p><b>20s Plenty notices – delivery to the community shop – Cllr Goddard has done this so clerk will advise those who had previously requested signs to collect from the shop.</b></p>
	<i>The Council adjourned for the following items:</i>	
2023/ 24/197	Public Question Time: 10 minutes.	
	<i>The Council reconvened to conduct the following business:</i>	
2023/ 24/198	To note the date of the next meeting: <b>Thursday 8 February 2024</b>	This was noted and the meeting closed at 8.40pm

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