

**Minutes of the extraordinary meeting of Broadhempston Parish Council**  
**Thursday 23 March 2023**

Present: Cllrs Wright (Chair), Goddard, Head, Sear, Sutcliffe, White, Widger.

Also present: 3 members of the public  
 Cathy Aubertin (Clerk)

No	Subject	
2022/ 23/187	The Chair will open the Meeting and receive apologies.	Cllr Wright opened the meeting at 7.35pm. Apologies were received from Cllr Isaacs, Jane Parsons and Jean Carr.
2022/ 23/188	To declare any interests at this meeting.	None declared.
<i>The Council adjourned for the following items:</i>		
2022/ 23/189	<u>Public Question Time</u> : A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston which do not form part of the agenda.	None.
<i>The Council reconvened to conduct the following business:</i>		
2022/ 23/ 190	To consider how to celebrate and mark the King's Coronation.	<p>Cllr Wright advised all present that the PC does not have any funds for elaborate celebrations.</p> <p>Communities are being encouraged to hold a 'big lunch' on the Sunday of the Coronation weekend, with a 'big help out' being encouraged on Bank Holiday Monday.</p> <p><b>Following discussion, it was RESOLVED that a 'bring and share' Coronation tea party should be held on the village square on the Sunday, from 2pm onwards, with the pub providing drinks and toilet facilities, and with the village hall as a back-up location in case of bad weather.</b></p> <p>Cllr White has spoken to the Landlady, who is willing to stay open all day.</p> <p>Peter Sheridan confirmed that the Village Hall would be available if required.</p> <p>A street closure may be required to facilitate the event.  <b>Clerk to contact DCC.</b></p> <p><b>Peter Sheridan agreed to talk to the fete committee to request the following help:</b></p> <ul style="list-style-type: none"> <li>• The loan of equipment, including trestle tables.</li> <li>• To loan and help put up bunting.</li> <li>• To provide a copy of their Jubilee event risk assessment, which could be adapted for the Coronation event.</li> </ul>

CHAIR .....

DATE.....

		<p><b>Cllr Widger will, with assistance, move the trestle tables from Headlands to the Village Hall ahead of the event, ready for use on the day.</b></p> <p><b>Cllr White will liaise with the pub.</b></p> <p><b>Cllr Wright will draft a promotional poster, asking people to bring sandwiches, cakes etc to share.</b> Thought needs to be given to the wording of the poster to ensure that a large amount of food is not leftover after the event. People will also be asked to bring their own chairs. The poster should encourage people of all ages to wear a decorative crown and, if wished, to dress up.</p> <p><b>Cllr Sutcliffe will ask Broadband if they would like to perform at the event.</b></p> <p><b>Jess Swinfen will look into the feasibility of holding a photograph competition to sum up village life in 2023.</b></p> <p><b>Cllr Sutcliffe will talk to a local photographer about the possibility of taking photos throughout the day.</b></p> <p>Jess suggested a treasure hunt throughout the village, with items displayed in people's windows. Then, at any point over the weekend, families could search for the items.</p> <p><b>Cllr Goddard will organise the treasure hunt.</b></p> <p>Thought needs to be given to how to deal with waste at the end of the day. Unfortunately, it was agreed, for health and safety reasons, that it could not be used the following day for volunteers.</p> <p><b>Clerk to ask TDC whether they can provide bins.</b></p> <p><b>Margaret Bailey will paint the blackboards for the event, based on the poster, and the boards will be put out by Margaret and Cllr Goddard.</b></p> <p><b>In respect of the 'big help out' on the Monday, Cllr Sear will put a post on the Shout Out Broadhempston Facebook page asking if any local community groups would like help with anything. The groups will be asked to state exactly what help they want, the amount of time required, and any particular skills needed.</b></p> <p><b>It was RESOLVED that this group should become a working group, which will allow for more informal meetings on Zoom, with decisions being referred to the Council.</b></p> <p><b>Cllr Wright will set up a WhatsApp group for ease of communication.</b></p>
	<i>The Council adjourned for the following items:</i>	
2022/ 23/ 191	Public Question Time: 10 minutes.	
	<i>The Council reconvened to conduct the following business:</i>	

CHAIR .....

DATE.....

2022/ 23/ 192	To note the date of the next meeting: <b>Thursday 13 April 2023.</b>	With the addition of the Annual Parish Meeting at 7pm on the same day, this was noted, and the meeting closed at 8.40pm. <b>The working group will meet on Tuesday 11 April, by Zoom, at 7.30pm.</b>
------------------	--	---

CHAIR .....

DATE.....