

Minutes of the meeting of Broadhempston Parish Council
Thursday 8 June 2023

Present: Cllrs Wright (Chair), Cunningham, Goddard, Sear, Stevens (following item 2023/24/043).

Also present: 2 members of the public
 District Councillor Parker
 Cathy Aubertin (Clerk)

No	Subject	
2023/24/041	The Chair will open the meeting and receive apologies.	Cllr Wright opened the meeting at 7.31pm. Apologies were received from Cllrs White, Widger and District Cllr Dawson.
2023/24/042	To declare any interests at this meeting.	None declared.
2023/24/043	Following the recent advertisement, to consider co-opting the two people to the Council who have responded to the request.	Following a unanimous vote, it was RESOLVED that Tom Stevens should be co-opted onto the Council, the other candidate having withdrawn.
2023/24/044	Approval to consider, amend as agreed by the Council and approve the minutes of the following meetings: <ul style="list-style-type: none"> • 11 May 2023. 	It was RESOLVED to approve the minutes.
<i>The Council adjourned for the following items:</i>		
2023/24/045	<p><u>Public Question Time:</u> A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston which do not form part of the agenda.</p> <p><u>District Councillor Report</u></p> <p><u>County Councillor Report</u></p> <p><u>Parish Councillor Report</u></p> <p><u>Parish Lengths-man Report</u></p>	<p>A member of the public asked that additional taps are not installed at the allotments, as it would impact the water pressure in his home. It was agreed that the PC would investigate further before making a decision on the way forward.</p> <p>District Cllr Parker raised concern about the relationship between Cllrs and officers at TDC, particularly in respect of a proposed cycle path.</p> <p>County Cllr Parker-Khan's report forms part of the minutes.</p> <p>It was noted that the footpath behind Stoop has become very overgrown. The clerk to ask Simon Birbeck to cut back.</p>
<i>The Council reconvened to conduct the following business:</i>		

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2023/ 24/046	<p>To agree working group and specialist area leads for the council year 2023/ 24:</p> <ul style="list-style-type: none"> • Climate Action Working Group • Allotments Working Group • Headlands Trustees • Village Hall Trustees • Play area inspections (using check list provided) • Broadhempston Relief in Need Fund • Snow Warden • Parish lengths-man liaison and direction. 	<p>Cllrs Wright, Goddard, Sear and Stevens.</p> <p>Cllrs Wright, Sear and Goddard.</p> <p>Cllr White with support from Cllr Stevens.</p> <p>It was agreed that the clerk would request that the agenda is emailed to the PC each month and Councillors will take turns to attend. The clerk will also request meeting dates so that dates can be allocated.</p> <p>Cllr Goddard. In addition, Cllr Goddard will contact the school to ask that they highlight any issues they are concerned about in between monthly checks.</p> <p>Cllrs Goddard, White and Cunningham.</p> <p>Cllr Widger with support from Cllr White.</p> <p>Cllrs White and Widger.</p>
2023/ 24/047	<p>To consider the following planning applications:</p> <ul style="list-style-type: none"> • 23/00600/FUL Forestry and agricultural building Land At Ngr 280657 66479 Broadhempston Devon (teignbridge.gov.uk) 	<p>There was much discussion about this application, and it RESOLVED to object to it based on the following concerns:</p> <p>The applicant has stated that the site is not close to any trees or hedges, but it is located next door to a Devon bank. It is known that there are Cirl Buntings and newts in the fields which need to be protected.</p> <p>Cllrs are concerned that there is a long-term plan for the applicant to apply for a class Q planning exemption in the future and can see no other reason for this application.</p> <p>The reason stated is that it is necessary to store agriculture machinery to plant 500 trees, but it is felt that such machinery is not required for this work.</p> <p>Rest room facilities are currently provided by the caravan already on the site.</p> <p>Although it is claimed that the applicant does not live near the site, it is known that he lives in the village.</p> <p>It should be noted that, following publication of the PC's agenda, a member of public contacted the PC to raise a concern about the water supply at the site.</p> <p>Clerk to inform TDC.</p>
2023/ 24/048	<p>To further consider the email from Teign Housing regarding</p>	<p>It was noted that the amendment to the agreement that Teign Housing are requesting would allow tenants to purchase the homes, which could slowly reduce the number of affordable homes in the</p>

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	the adoption of pavement near the Village Hall.	village over time. In addition, the agreement currently states that the land and houses should revert to the PC after 125 years, so changing the lease would mean this would not be possible. It was RESOLVED that the PC would not agree to an amendment to the current lease but would wish to proceed with the initial steps to obtain a valuation of the pavement. Clerk will contact Teign Housing and request that, if the valuation is not a desk top exercise, a councillor attend.
2023/24/049	To consider next steps in respect of the Village Square proposal.	It was agreed that the PC should proceed with this after receiving the valuation of the pavement area, to allow the provision of alternative parking. Clerk to contact DCC to confirm we are still interested but pursuing alternative parking first. Clerk to send plans to new councillors.
2023/24/050	To consider improvements to the play area.	The clerk is awaiting a quote from a local contractor for work to the fort. When the steps are replaced, the work should include a new membrane behind steps to stop growth coming through. It was RESOLVED the money should be put aside each year towards funding new equipment for approximately five years. The matter will be a standing item on the agenda. The need to involve the PTFA was agreed.
2023/24/051	To consider implementing a gov.uk email address for all Councillors and the clerk, as recommended in the attached report from the clerk, at a cost of approximately £150 per annum plus a one-off £50 fee.	It was RESOLVED to support the recommendation. Clerk to action.
2023/24/052	Climate change emergency: <ul style="list-style-type: none"> • Feedback from the working group. 	It was agreed that, in addition to other information gathering at the Village Fete, it would be good to gather details of people who are interested in undertaking work to their homes to make them more energy efficient.
2023/24/053	Review of the following policies: <ul style="list-style-type: none"> • Health and Safety • Document Retention and Disposal. 	It was RESOLVED to agree to the new policies. Clerk to implement and publish.
2023/24/054	Open spaces update: <ul style="list-style-type: none"> • Small playing field • Headlands • Kings Close Field • Community Orchard 	It was noted that the lawn mower is currently faulty, but Cllr Wright will arrange for repairs to be undertaken.

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	<ul style="list-style-type: none"> Allotments - to consider email from allotment holder Car Park 	<p>The email, requesting an extension to the notice to quit given, was considered but councillors RESOLVED to continue with the termination date of 31 September 2023.</p> <p>Clerk to advise allotment holder.</p> <p>Cllr Wright will undertake further investigation work into the proposal to install additional taps at the allotments.</p> <p>It was RESOLVED to agree expenditure of up to £200 for this work.</p>
2023/24/055	<p>Finance:</p> <ul style="list-style-type: none"> To agree payment of accounts. To approve the Annual Governance Statement 2022/ 23. 	<p>It was RESOLVED that payments were approved.</p> <p>Clerk to make payments.</p> <p>It was RESOLVED to approve the Annual Governance Statement 2022/ 23.</p>
2023/24/056	<p>Clerks Report:</p> <ul style="list-style-type: none"> Review of actions in previous minutes. 	<p>Outstanding actions are as follows:</p> <p>Cllr Sear is working on digitising the drainage maps.</p> <p>Comments now received from Cllr Sear in respect of the Equality and Diversity Policy, and it was RESOLVED that the clerk should make the suggested changes that that the policy should be adopted.</p> <p>In respect of the overhanging trees in a hedge near Headlands the clerk will check ownership of the lane and, if possible, report to DCC.</p> <p>The clerk will be on annual leave 26 June – 7 July 2023.</p> <p>In respect of the Coronation photo competition, it was agreed to display all photos in the Church.</p> <p>Cllr Wright will check that the display boards can be used and inform the clerk, who will put the photos on them and inform all entrants.</p>
2023/24/057	<p>To note any correspondence received:</p> <ul style="list-style-type: none"> None. 	
	<i>The Council adjourned for the following items:</i>	
2023/24/058	Public Question Time: 10 minutes.	
	<i>The Council reconvened to conduct the following business:</i>	
2023/24/059	To note the date of the next meeting: Thursday 13 July 2023.	This was noted, and the meeting closed at 9.45pm.

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