

Minutes of the meeting of Broadhempston Parish Council
Thursday 12 January 2023

Present: Cllrs Wright (Chair), Goddard, Isaacs, Sear, Sutcliffe, White, Widger.

Also present: 0 members of the public
Cathy Aubertin (Clerk)

No	Subject	
2022/23/132	The Chair will open the Meeting and receive apologies.	Cllr Wright opened the meeting at 7.30pm. Apologies were received from Cllr Head.
2022/23/133	To declare any interests at this meeting.	None declared.
2022/23/134	Approval to consider, amend as agreed by the Council and approve the minutes of the following meetings: 8 December 2022.	The minutes were agreed.
<i>The Council will adjourn for the following items:</i>		
2022/23/135	<p><u>Public Question Time:</u> A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston which do not form part of the agenda.</p> <p><u>District Councillor Report</u></p> <p><u>County Councillor Report</u></p> <p><u>Parish Councillor Report</u></p> <ul style="list-style-type: none"> - Update regarding the location of a Jubilee tree <p><u>Parish Lengths-man Report</u></p>	<p>The Christmas tree was erected and taken down successfully! However, comments were received from parishioners about how dull the decoration and lights were!</p> <p>The clerk will add this item to the agenda for September for further consideration.</p> <p>It was thought that the school may wish to be involved in making decorations.</p> <p>Cllr White offered to purchase the lights and will discuss with the electrician.</p> <p>Cllrs Goddard and Wright met with DCC Highways officers today, who seemed to support the village square proposals.</p> <p>The clerk will forward architect plans to DCC officers.</p> <p>The clerk will contact Teign Housing to ask about adopting the run of pavement next to the potential parking area.</p> <p>Cllrs White and Sutcliffe will discuss the Jubilee tree with Headlands Committee.</p>

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		<p>Ian Cumberlidge met with Cllr White on 11 January to look at the hotspots and Cllr White worked with Ian to clear drains and buddle holes at Cuckoo's Nest, towards Down, and Waytown. Ian will spend further time with Andrew on his next visit. Cllr White was thanked for his hard work on this.</p> <p>Clerk to send the drainage maps to Cllr Sear for him to digitise and for hotspots added to it by Councillors.</p>
<p><i>The Council will convene to conduct the following business:</i></p>		
2022/23/136	<p>To consider the following planning applications:</p> <ul style="list-style-type: none"> • 22/02066/LBC Conversion of attic and repair works including window Ashwick House From Poole Cross To Ashwick House Broadhempston Devon TQ9 6BD (teignbridge.gov.uk) • 22/02006/LBC Repair existing chimney and install wood-burning stove and flue Wayseford Woodland Ashburton Devon TQ13 7LR (teignbridge.gov.uk) 	<p>The PC supports this application. Clerk to advise TDC.</p> <p>The PC supports this application. Clerk to advise TDC.</p>
2022/23/137	<p>Climate change emergency:</p> <ul style="list-style-type: none"> • To arrange a meeting of the working group. 	<p>Cllr Wright is arranging for experts who live in the village to attend working group meeting to talk to the group about renewable energy initiatives. The meeting will be arranged when Cllr Wright knows the availability of the two people.</p>
2022/23/138	<p>To consider how to recruit new parishioners to be Parish Councillors or to help with the CIO or Community Shop.</p>	<p>It was proposed that a joint mail shot be done to every household in the village, stating that there is a risk of facilities closing unless more volunteers can be found.</p> <p>Clerk to draft letter and circulate to Councillors.</p>
2022/23/139	<p>To consider whether additional snow wardens are required.</p>	<p>Cllr White offered to help Cllr Widger as and when he is able and required.</p> <p>Clerk to order pallet of grit from TDC to be delivered to Cllr Widger's farm.</p> <p>Grit bins throughout the village need to be refilled.</p> <p>Councillors to let clerk know locations so that these can be reported to DCC.</p>
2022/23/140	<p>To consider licensing the play area at Easterways from the Community Land Trust.</p>	<p>Draft license previously circulated to Councillors.</p> <p>Cllr Sutcliffe to ask a local solicitor to check the draft license if the additional insurance cost is acceptable to the CLT.</p> <p>Clerk is in contact with Zurich in respect of possible additional insurance costs.</p>

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2022/23/141	Review of Data Protection Policy.	With the addition of the contact email address to contact chair/ clerk, this was approved. Clerk to add email address and publish. It was noted that, to comply with data protection, the clerk's salary slip should not be included in monthly invoices for approval circulation to councillors; in future, just the amount to be paid will be included in the finance report. All Councillors to confirm by email that the policy has been read.
2022/23/142	Open spaces update: <ul style="list-style-type: none"> • Small playing field • Headlands • Kings Close Field • Community Orchard • Allotments - to consider charging a pro-rata rent for 2023-24 to facilitate changing the annual agreement start date. • Car Park 	The gate between the playing field and Kings Close Field needs re-hanging. Cllr Sutcliffe will ask Roger to repair. Clerk to submit a Freedom of information request for rental information, as it has proved impossible to obtain this information by requesting it. A dead tree has recently been replaced and gooseberry bushes will be planted around the shelter. It was resolved that a pro-rata rent should be charge for 2023-24. Clerk to advise allotment holders. Cllr Sutcliffe will remind Simon about the outstanding hedge cutting.
2022/23/143	Finance: <ul style="list-style-type: none"> • To agree payment of accounts. 	It was RESOLVED that payments were approved. Clerk to make payments.
2022/23/144	Clerks Report: <ul style="list-style-type: none"> • Review of actions in previous minutes. • To consider clerk's attendance at SLCC climate change event. 	It was noted that the clerk is still chasing Teign Housing regarding the rent review. A Freedom of Information request to be submitted. Cllr Wright to measure allotment plots to allow fairer charging in future. It was RESOLVED to approve attendance for the clerk.
2022/23/145	To note any correspondence received: <ul style="list-style-type: none"> • Communities Prepared events run by the Environment Agency. 	Clerk and Councillors to attend if they are able.

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	<ul style="list-style-type: none"> • Invitation from Doddiscombsleigh PC to discuss planning issues on 26 January at 7.30pm. 	<p>Unfortunately, no-one is able to attend in person. Clerk to ask if attendance by Zoom is possible, and to re-offer the PC's support to DPC.</p>
2022/23/146	Public Question Time: 10 minutes.	
2022/23/147	To note the date of the next meeting: Thursday 9 February 2023.	This was noted and the meeting closed at 9.33pm.

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