

**Minutes of the meeting of Broadhempston Parish Council**  
**Thursday 9 February 2023**

Present: Cllrs Wright (Chair), Goddard, Head, Isaacs, Sutcliffe, White, Widger.

Also present: District Cllr Daws  
 4 members of the public  
 Cathy Aubertin (Clerk)

No	Subject	
2022/23/148	The Chair will open the Meeting and receive apologies.	Cllr Wright opened the meeting at 7.31 pm. Apologies were received from Cllr Sear.
2022/23/149	To declare any interests at this meeting.	None declared. Cllr Head declared an interest in the planning application. Cllr Sutcliffe declared an interest in the potential lease for Easterways play area.
2022/23/150	Approval to consider, amend as agreed by the Council and approve the minutes of the following meetings: 12 January 2023.	The minutes were agreed.
<i>The Council adjourned for the following items:</i>		
2022/23/151	<p>Public Question Time: A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston which do not form part of the agenda.</p> <p><u>District Councillor Report</u></p> <p><u>County Councillor Report</u></p> <p><u>Parish Councillor Report</u></p>	<p>A member of the public asked whether the rural skip service could be reinstated, and whether this could be considered next time the budget is set.</p> <p><b>Clerk to add to the agenda at the appropriate time.</b></p> <p>A member of the public attended in respect of, and to support, the draft letter to be discussed at item 2022/23/155 and suggested that it would help to get newer residents in the village involved in the community organisations.</p> <p>District Cllr Daws reminded the council that the Local Plan is out for consultation. He further advised that, as a result of the ombudsman investigation following his complaint, the District Council made an apology to District Cllr Daws, but he is concerned that other councillors have been treated in a similar manner. District Cllr Daws and colleagues are now considering whether to take further action against the District Council. District Cllr Daws added that he had used the last of his Localities Fund to support the community shop. He further asked if any of the Parish Councillors would be interested in being a District Councillor.</p> <p>Cllr Sutcliffe reported that he attended the recent CIO meeting. He suggested that an item be added to the March agenda for Councillors to consider the relationship between the CIO and the Parish Council.</p>

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	Parish Lengths-man Report	<p><b>Clerk to add to the agenda for March and to invite Peter Sheridan and the treasurer to attend.</b></p> <p>Cllr Sutcliffe asked whether we should consider the future of grass cutting etc and it was noted that this should be a future agenda item.</p> <p><b>Clerk to add to a future agenda at the appropriate time.</b></p> <p>Cllr Wright noted that the amount of mud on the road near Easterways had been a concern but a parishioner spoke to the farmer concerned and the matter was resolved.</p> <p>The Parish Lengths-man report had been previously circulated to Councillors.</p> <p><b>Cllr White to contact Ian Cumberlidge and arrange to meet with him, as requested by Ian.</b></p>
<i>The Council reconvened to conduct the following business:</i>		
2022/23/ 152	<p>To consider Parish Grant applications from:</p> <ul style="list-style-type: none"> <li>• Baby &amp; Toddler Group</li> <li>• Children's Library</li> <li>• Citizens Advice</li> <li>• PTFA</li> <li>• Youth Club</li> </ul>	<p>Councillors and parishioners were reminded that, sadly, there is no money in the budget for parish grants next year.</p> <p><b><i>It was resolved that all grant applications would be supported in full. Clerk to add the payments to the payment schedule for March 2023.</i></b></p>
2022/23/ 153	<p>To consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• <a href="#">23/00124/HOU   Single storey and two storey rear extension   2 Kiln Cottages Broadhempston Devon TQ9 6BT (teignbridge.gov.uk)</a></li> </ul>	<p>The PC supports this application.</p> <p><b>Clerk to advise TDC.</b></p>
2022/23/ 154	<p>Climate change emergency:</p> <ul style="list-style-type: none"> <li>• Feedback from the working group.</li> </ul>	<p>Minutes from the meeting had been previously circulated to Councillors.</p> <p>Cllr Wright advised that the meeting had been positive.</p> <p>The thermal camera is proving popular and approximately eight people have come forward to borrow it.</p> <p>The main highlight is that the group has started to look at the feasibility of a community energy scheme.</p>
2022/23/ 155	<p>To consider the draft letter to encourage involvement from parishioners in community organisations.</p>	<p>The original draft had been circulated to all parties and updated with amendments from the CIO and Community Shop.</p> <p>It was agreed that the need to recruit Parish Councillors should be added to the most recent draft.</p> <p>In addition, rather than a meeting, it was suggested that interested people contact someone from each organisation and that individual contact details for each organisation should be included.</p>

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		<p><b>Clerk to amend the letter in line with the comments above and send a revised version to Cllr Wright.</b></p> <p><b>The amended version will be circulated to, and agreed by, all parties before being printed.</b></p> <p><b>Councillors will deliver the letter to households.</b></p>
2022/23/ 156	To consider licensing the play area at Easterways from the Community Land Trust.	<p>Easterways Board will consider the matter at their next meeting at the end of March and it was agreed that the Parish Council should await to hear their views.</p> <p>Should the lease proceed, additional insurance costs would be met by the BCLT.</p>
2022/23/ 157	To consider Teignbridge Local Plan 2020-2040 Proposed Submission.	<p>District Cllr Daws advised that, if the PC is content with the land allocation, it should inform TDC.</p> <p><b>All Councillors should consider the environmental policies etc and raise any concerns at the next PC meeting.</b></p> <p><b>Clerk to put a post on Shout Out Broadhempston asking for parishioners to give the PC their views should they wish, and that it will be considered at the next PC meeting.</b></p>
2022/23/ 158	To consider laying the remainder of the hedge along the orchard green lane boundary (approximate cost £80) and how to dispose of branches.	<p><b>It was resolved that the laying of the hedge should be undertaken.</b></p> <p><b>Cllr Wright will arrange for the work to be completed.</b></p>
2022/23/ 159	To consider entering a PC team in the PTFA skittles event.	<p>It was noted that the event is taking place on 25 March, at 7pm, and agreed that the PC would enter a team.</p>
2022/23/ 160	<p>To review of the following policies:</p> <ul style="list-style-type: none"> <li>• Community Engagement</li> <li>• Co-Option.</li> </ul>	<p>It provides – first bullet point.</p> <p>And use social media sites.</p> <p>Add use of chalk boards.</p> <p>2<sup>nd</sup> paragraph down. Take out line about canvassing.</p>
2022/23/ 161	To consider the response from Devon County Council in respect of creating a Village Square.	<p><b>Clerk to respond to DCC.</b></p> <p>Access to the Church will be maintained with either planters on wheels or a removable chain.</p>
2022/23/ 162	To consider the clerk becoming an Energy Champion.	<p><b>It was resolved that the clerk should continue with training to become an Energy Champion, with a view to working from the village once per month in order to offer advice to parishioners.</b></p>
2022/23/ 163	To consider concerns raise by a parishioner at Vicarage Cross.	<p>There are concerns about vehicles parking on the triangle of grass which churns it up and causes a danger for motorists.</p> <p><b>Cllr Sutcliffe is able to obtain some boulders, to be place on the land, which will eliminate the ability for vehicles to park on the area.</b></p>
2022/23/ 164	To consider the outcome of planning concerns discussed by various councils at the meeting arranged by Doddiscombeleigh PC.	<p>It was noted that delays are the main concern and a couple of examples were cited.</p> <p>Councillors also felt that decisions seem to be inconsistent, with applications of work to trees covered by a Tree Protection Order given as an example.</p>

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		<b><i>It was resolved that the clerk should send TDC a version of the letter received from the group, highlighting the above concerns.</i></b>
2022/ 23/ 165	Open spaces update: <ul style="list-style-type: none"> <li>• Small playing field</li> <li>• Headlands</li> <li>• Kings Close Field</li> <li>• Community Orchard</li> <li>• Allotments</li> <li>• Car Park</li> </ul>	<p>Cllr Sutcliffe advised that, as resolved at the previous PC meeting, Roger is going to look at the gate and repair it.</p> <p>An oak tree will be planted to commemorate the Queen's 2022 Jubilee. <b>The clerk will add the tree to the jubilee tree website and update parishioners using Shout Out Broadhempston.</b></p> <p>An issue was raised at the CIO meeting about litter blowing from KCF to the Village Hall. It was noted that the school has a litter picking group and are looking for sites to undertake litter picking.</p> <p>Hedge laying has been taking place, and working parties will be held to deal with the resulting branches.</p> <p>Two allotment holders have been given notice, because they don't live in the village, and this will free up three allotments for re-letting to parishioners. The vacant allotment near the entrance has now been allocated to someone from the waiting list.</p> <p>Simon Burbeck has carried out hedge cutting and done some litter clearance in the car park. <b>The clerk will ask the school about possible litter picking in the car park.</b></p>
2022/ 23/ 166	Finance: <ul style="list-style-type: none"> <li>• To agree payment of accounts.</li> </ul>	<b><i>It was RESOLVED that payments were approved. Clerk to make payments.</i></b>
2022/ 23/ 167	Clerks Report: <ul style="list-style-type: none"> <li>• Review of actions in previous minutes.</li> <li>• Clerk on annual leave 13-17 February 2023.</li> </ul>	<p>Outstanding actions are as follows: <b>Drainage maps to be digitised – Cllr Sear.</b> <b>Grit bin refilling locations – councillors to let clerk know.</b> <b>Councillors to confirm that they have read the data protection policy.</b> <b>Measuring of allotment plots – Cllr Wright.</b></p>
2022/ 23/ 168	To note any correspondence received:	
<i>The Council adjourned for the following items:</i>		
2022/ 23/ 169	Public Question Time: 10 minutes.	<p>A member of public asked if the PC had any plans for the Coronation. <b>Although the PC has no funding for this, the clerk will add to the agenda for March.</b></p>
<i>The Council reconvened to conduct the following business:</i>		

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2022/ 23/ 170	To note the date of the next meeting: <b>Thursday 9 March 2023.</b>	This was noted and the meeting closed at 9.43pm.
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