

**Minutes of the meeting of Broadhempston Parish Council**  
**Thursday 13 October 2022**

Present: Cllrs Wright (Chair), Isaacs, Sear, Sutcliffe, White, Widger.

Also present: 4 members of the public  
 Cathy Aubertin (Clerk)

No	Subject	
1	The Chair will open the Meeting and receive apologies.	Cllr Wright opened the meeting at Apologies were received from Cllrs Goddard and Head.
2	To declare any interests at this meeting.	Cllr Sutcliffe declared an interest in item 9 as a member of BCLT.
3	Approval to consider, amend as agreed by the Council and approve the minutes of the following meetings: 27 September 2022.	The minutes were agreed.
<i>The Council will adjourn for the following items:</i>		
4	<p><b>Public Question Time:</b> A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston which do not form part of the agenda.</p> <p><u>District Councillor Report</u></p> <p><u>County Councillor Report</u></p> <p><u>Parish Councillor Report</u></p> <ul style="list-style-type: none"> <li>- Update regarding the location of a Jubilee tree</li> </ul> <p><u>Parish Lengths-man Report</u></p>	<p>A member of public raised a concern about parking on the road outside the playing field. She was on a bus recently which really struggled to get through due to the parked cars.</p> <p><b>Cllr Wright will erect the signs recently purchased which should help to discourage parking in this area.</b></p> <p>Councillors noted the sad passing of Alistair Salt and wished to send condolences to Alistair's family.</p> <p>There was no update on the location for planting a Jubilee tree as there has not been a Headlands meeting.</p> <p><b>It was suggested that parishioners could be asked for location ideas at next week's extraordinary meeting.</b></p> <p><b>In addition, Cllr Wright will discuss with the orchard group to see if there is a suitable place in the orchard for a tree.</b></p>
<i>The Council will convene to conduct the following business:</i>		
5	<p>To consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• <a href="#">22/01526/FUL   Extension and conversion of existing barn to form dwelling   Bow Barn Broadhempston Devon</a></li> </ul>	<p>Councillors were concerned that Class Q, which states that the build should be within the footprint of the original building, is not being complied with as the application is for a substantially larger building.</p> <p>It was felt that the extension is simply too big.</p> <p>However, despite concerns, there were no objections to the application.</p> <p><b>Clerk to contact TDC.</b></p>

	<a href="#">TQ9 6AT</a> <a href="http://teignbridge.gov.uk">teignbridge.gov.uk</a>	
6	Climate change emergency: <ul style="list-style-type: none"> <li>Feedback from Climate Action Group</li> </ul>	No feedback at this stage.
7	To consider trial use of the village square, including: <ul style="list-style-type: none"> <li>Disabled/ wheelchair access to the Church.</li> <li>Costs.</li> <li>Feasibility of providing additional parking.</li> <li>To arrange a public meeting.</li> <li>Pavement licence.</li> </ul>	All points to be considered at next week's extraordinary meeting.
8	To consider the best way to share documents.	Cllr Wright reported that he is still considering the best way to achieve this.
9	To consider a request from BCLT for the Parish Council to lease the play area at Easterways.	The request has been made because the play area is currently not covered by the PC's insurance, although it is used by children throughout the village. It was agreed that, in principle, the PC is willing to lease the play area but will need to agree the detail in respect of inspections and maintenance of the equipment. <b>Cllr Sutcliffe to report back to the BCLT.</b>
10	Open spaces update: <ul style="list-style-type: none"> <li>Small playing field - to consider the request for line painting.</li> </ul>	Jess Swinfen attended on behalf of the PTFA to request a repainting of the lines, including courts and an activity trail around the perimeter. It was noted that the area is not just used by the school but by families throughout the whole village, plus the walking football team and others. It was understood that there was a licence between the PC and the Local Authority which gives exclusive use of the hardstanding to the school only within school hours. It was further thought that this licence resulted in the LA being responsible for such costs. However, as the school is now an Academy, it doesn't have access such maintenance from Devon County Council. There is no funding available from the school unfortunately but the PTFA may be able to contribute, although their funds are committed to several projects this year. There was concern about the PC funding this at this stage, without knowing the details of the licence and whether this has transferred to the Academy. <b>The matter will be reconsidered at next week's extraordinary meeting and, in the meantime, the clerk will make contact with DCC to try to establish the current situation in respect of the licence.</b>  <b><i>It was RESOLVED that Cllr Sutcliffe should arrange for Simon Burbeck to cut the hedge (and tidy up the car park), and remove all the trimmings.</i></b>  It was noted that repairs to the fort in the play area would total approximately £1,500 so, as a member of the local group wishing to make proposals in respect of the future of the play area, Jess Swinfen was advised that it would be helpful

	<ul style="list-style-type: none"> <li>• Headlands</li> <li>• Kings Close Field</li> <li>• Community Orchard</li> <li>• Allotments - to consider a revised allotment agreement.</li> <li>• Car Park</li> </ul>	<p>for the PC to receive proposals sooner rather than later so that it does not spend this money unnecessarily.</p> <p>A concern was raised about professional dog walkers using the area, which seems to be intimidating local people walking their own dogs. It was noted that, if this occurs on a regular day/ time, the clerk can alert the dog warden, who will attend. No update in respect of the lawn mower.</p> <p>The clerk reported that the payment from Teign Housing was still outstanding but should be paid next week.</p> <p>Comments were made in respect of the revised allotment agreement, as follows:</p> <ul style="list-style-type: none"> <li>• Deposit may be paid upfront or 50% upfront and 50% six months later.</li> <li>• The agreement should make it clear that fees will be reviewed annually.</li> <li>• Pricing to be banded with 3 different price brackets but based on size of allotment.</li> <li>• Carpet, lining and other household flooring materials should not be used.</li> </ul> <p><b>Clerk to make amendments and circulate to Cllrs for formal resolution at a future meeting.</b></p> <p><b><i>It was RESOLVED that Cllr Widger should arrange for two oak trees to be felled in the allotments.</i></b></p> <p>Further concern raised about the number of vans parking in the road leading to the houses at Kings Close Field.</p>
11	<p>Finance:</p> <ul style="list-style-type: none"> <li>• To agree payment of accounts.</li> </ul>	<p><b><i>It was RESOLVED that payments were approved.</i></b> <b>Clerk to make payments.</b></p>
12	<p>Clerks Report:</p> <ul style="list-style-type: none"> <li>• Review of actions in previous minutes.</li> </ul>	<p><b>It was noted that hedge cutting was still outstanding but Cllr Widger will complete this.</b> <b>It was noted that the review of the Teign Housing lease was outstanding but the clerk will action this.</b></p>
13	<p>To note any correspondence received:</p> <ul style="list-style-type: none"> <li>• Invite to Housing Stakeholders' Event – 18 November 2022, 9am – 1pm, The Kenn Centre, Kennford.</li> </ul>	<p><b>Cllr Head had offered to attend this event, and this was agreed.</b></p>
14	<p>Public Question Time: 10 minutes.</p>	<p>A member of public asked whether anyone is trained to use the defib and whether the PC would consider having a team of first aid responders in the village.</p>

		<p>Cllr Wright advised that the PC is looking at purchasing additional defibs in the future.</p> <p><b>In respect of first aid training for parishioners, including CPR and the use of the defib, it was agreed that the clerk should contact St John's Ambulance to request cost.</b></p> <p>It was further suggested that St John's Ambulance could attend a village fete or similar, where participation might be higher.</p> <p><b>Clerk to talk to village fete committee.</b></p>
15	To note the date of the next meeting: <b>Thursday 10 November 2022.</b>	With the addition of the extraordinary meeting on Thursday 20 October, this was noted and the meeting closed at 9.10pm