



Broadhempston Parish Council

Clerk: Cathy Aubertin, 23 Hutton Road, Paignton, TQ3 1BN
01803 392419/ clerk@broadhempston.org.uk

Agenda for the meeting of Broadhempston Parish Council **Thursday 8 June 2023, 7.30pm in the Village Hall**

Councillors, you are hereby SUMMONED to attend the meeting of the Council, which is to be held in the Village Hall on **Thursday 8 June 2023 at 7.30pm**, for transacting the following business:

No	Subject	Comments
1	The Chair will open the meeting and receive apologies.	
2	To declare any interests at this meeting.	
3	Following the recent advertisement, to consider co-opting the two people to the Council who have responded to the request.	If approved, the two will join the meeting immediately having completed Registers of Interest.
4	Approval to consider, amend as agreed by the Council, and approve the minutes of the following meetings: 11 May 2023.	
	<i>The Council will adjourn for the following items:</i>	
5	<u>Public question time:</u> a period of 10 minutes will be allowed for members of the public to ask questions or make comments regarding the work of the Council or other items that affect Broadhempston. <ul style="list-style-type: none"> • County and District Councillor reports. • Parish Councillor reports • Parish Lengths-man work. 	
	<i>The Council will reconvene to conduct the following business:</i>	
6	To agree working group and specialist area leads for the council year 2023/ 24: <ul style="list-style-type: none"> • Climate Action Working Group • Allotments Working Group • Headlands Trustees • Village Hall Trustees • Play area inspections (using check list provided) • Broadhempston Relief in Need Fund • Snow Warden • Parish lengths-man liaison and direction. 	
7	To consider the following planning applications:	

	<ul style="list-style-type: none"> • 23/00600/FUL Forestry and agricultural building Land At Ngr 280657 66479 Broadhempston Devon (teignbridge.gov.uk) 	
8	To further consider the email from Teign Housing regarding the adoption of pavement near the Village Hall.	
9	To further consider next steps in respect of the Village Square proposal.	
10	To consider improvements to the play area.	
11	To consider implementing a gov.uk email address for all Councillors and the clerk, as recommended in the attached report from the clerk, at a cost of approximately £150 per annum plus a one-off £50 fee.	
12	Climate change emergency: <ul style="list-style-type: none"> • Feedback from the working group. 	
13	Review of the following policies: <ul style="list-style-type: none"> • Health and Safety • Document Retention and Disposal. 	
14	Open spaces update: <ul style="list-style-type: none"> • Small playing field. • Headlands. • Kings Close Field. • Community Orchard. • Allotments. - to consider email from allotment holder. • Car Park. 	
15	Finance: <ul style="list-style-type: none"> • To agree payment of accounts. • To approve the Annual Governance Statement 2022/ 23 	
16	Clerk's report: <ul style="list-style-type: none"> • Review of actions in previous minutes. 	
17	To note any correspondence received: <ul style="list-style-type: none"> • None. 	
	<i>The Council will adjourn for the following item:</i>	
18	<u>Public question time</u>	
	<i>The Council will reconvene to conduct the following business:</i>	
19	To note the date of the next meeting: Thursday 13 July 2023.	

Signed: *CAAubertin* Parish Clerk 01/06/2023



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